

Position Description KYORUGI REFEREE COMMITEE, AUSTRALIAN TAEKWONDO QUEENSLAND.

Reporting to: ATQ Board – With President as primary contact.

Salary: This is a voluntary position. There will be no payment for service however direct costs that are incurred may be payable with prior approval of the board.

Hours: The position is expected to undertake as many hours as necessary to fulfil the requirements of the role. Hours are flexible and will vary through the year depending on the activities and events for ATQ referees.

Requirement- All committee members must be a member of ATQ.

Term of Contract: Until January 31, 2022

Location: Various. The position will not be required to operate from a specific location but will be required to attend activities and events.

Purpose of the position

This person will assist and provide advice for the leading and managing all kyorugi referee training in Queensland. The position will assist with policy development to the Board by providing advice on policy and operations in relation to the Referee Program and how the Program can continue to evolve to be best practice through continuous improvement.

**Responsibilities and Duties**

|  |  |
| --- | --- |
| **Detailed responsibilities** | Members of the committee will assist in the making of recommendations to the Board and assisting in the managing the ATQ referee program in the following areas:   * Administer and manage all training of Kyorugi Referees in Queensland. * Maintain a register of Referee qualifications and accreditations in Queensland. * Ensure that accredited Referees maintain their professional status through continuous education and officiating. * Continually monitor updates of the WT competition rules and ensure these rules or those rules that are accepted as modified Australian competition rules are practiced and implemented. * Liaise with the National Program to ensure standard competition rules and interpretations as provided by the WT are followed and disseminate the interpretation of the rules to coaches. * Liaise with and assist members clubs to provide referees at competitions within Queensland including Club, State and National level events. * Represent the interests of all Referees, and provide advice on strategic issues, competition rules and interpretations or any other appropriate matters. * Participate in the maintenance of one or more portfolios which include:   + National liaison   + Referee Education   + Referee mentoring and retention   + Women in Refereeing |
|  |  |
|  |  |

**Qualifications**

|  |  |
| --- | --- |
| **Essential**   * Working with Children Blue Card * First Aid Training and CPR | **Desirable but not essential**   * Recognized Taekwondo skills certificate. * Supervision/management experience. |
|  |  |
|  |  |

**Knowledge and Skills**

|  |  |
| --- | --- |
| **Essential** |  |
| * Be able to communicate effectively with other managers, volunteers and board members * Be able to plan organise and deliver programs * Manage committees and people effectively * Have a good knowledge of contemporary Referee skills and their application. |  |

|  |  |
| --- | --- |
|  |  |

Relationships

|  |  |
| --- | --- |
| **With** | **Purpose** |
| 1. ATQ Board | A collaborative and supportive approach. Assist wherever and whenever possible |
| 1. Referees and judges in Queensland |  |
|  |  |

KYORUGI REFEREE COMMITTEE MEMBER

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performance review period: 24 monthly.

Reviewed by: ATQ Board

Next review date:20 January 2022