

SPORTS TAEKWONDO QUEENSLAND INC. TRADING AS

AUSTRALIAN TAEKWONDO QUEENSLAND

MEMBER PROTECTION

TRIBUNALS’ CHARTER

# DOCUMENT MANAGEMENT

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# PURPOSE

1. This Member Protection Tribunals Charter (**Charter**) outlines the role, responsibilities, composition, and related standard practices for any Tribunals and Appeal Tribunals (**Tribunal**) formed under the State Member Protection Policy (**MPP**) of Sports Taekwondo Queensland Inc. trading as Australian Taekwondo Queensland (**ATQ** or **Association**).

# ROLE AND RESPONSIBILITIES

1. The role of any Tribunal is to make a decision about the matter before it.
2. To accomplish this, Tribunals are empowered to request and receive information from Members and witnesses, make orders, impose sanctions, order investigations, make recommendations to the Board of Directors, and otherwise act in an inquisitorial and judicial manner.
3. Tribunals carry considerable responsibility for the health and wellbeing of the Members who appear before them, and must exercise their powers accordingly.

# COMPOSITION

1. Each Tribunal shall be comprised of three (3) adults from a pool of between six (6) and ten (10) individuals authorised by the Board.
2. The Member Protection Oversight Committee (MPOC) is responsible for ensuring the ongoing suitability and knowledge of those in the pool referred to in paragraph 5 above.
3. Each Member of any given Tribunal shall:
   1. Be independent of each and every other member of the same Tribunal; and
   2. In the case of an Appeals Tribunal, be independent of each and every member of the original Tribunal; and
   3. Be independent of each party to the matter before the Tribunal; and
   4. Be independent of any investigators, Member Protection Information or Appeal Officers, mediators, witnesses, and any other person involved in the matter before the Tribunal.
4. For the avoidance of doubt, an individual is **not** independent of another if they are, or have been, members of the same Taekwondo club or school.

FORMATION

1. A Tribunal must be formed within three (3) calendar weeks from the day a matter is referred to it.

# CONDUCT

1. Members of a Tribunal will carry themselves with the dignity and professionalism expected of persons in their position.
2. Members of a Tribunal shall be fair, impartial, and duly judicial in their deliberations and decisions.
3. Members of a Tribunal shall be responsible for their decisions and actions.

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# CONFIDENTIALITY

13. Members of a Tribunal shall maintain strict confidentiality at all times, and shall never disclose the details of any hearing or matter they have heard to anyone except appropriate members of the MPOC or as required by law.

# DISCIPLINE

1. The MPOC is empowered to conduct inquiries, reviews, and investigations into the actions and decisions of Tribunals, including into the conduct of the members of any Tribunal.
2. The MPOC may take any reasonable action to discipline or remove any members of a Tribunal who fail to abide by this charter, or other policies and principles of ATQ.
3. Members of a Tribunal submit unreservedly to the jurisdiction of the Member Protection Oversight Committee and shall comply with any reasonable direction or request given to them by the MPOC.

# REVIEW

17. The Member Protection Tribunals Charter will be reviewed annually, or as otherwise required.

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